



Contractors Site Attendance Procedure

All contractors attending any Forth Ports Limited site must ensure they sign in and out of site.

Please ensure you contact the site representative to sign in and be inducted into site. No works should commence until you have spoken to your site representative.

Sign out of site is also required at the end of any shift. At the end of the required works a de-brief will be required with your site representative.

Site contact information is listed below.

RAMS must be submitted and approved at least 48 hours prior to site arrival.

Please ensure you read and understand our life saving rules, attached.

<H:\Forth Ports Life Saving Rules.pdf>

Failure to adhere to these rules will result in removal from site.

Site Contact

Port	Dept	Name	Contact Number	Comments
Tilbury	Port Engineering – Facilities Management	Assistant Facilities Manager	01375 852222	Email enquiries: fm@potll.com