

## Site Rules

The following marshalling site rules must be always followed:

- All personnel must complete the online site induction prior to commencing work on site.
- Toolbox talks and shift hand overs must be conducted at the start and end of all shifts.
- All vehicles MUST be reversed park in the site office car park.
- Appropriate Personal Protective Equipment (PPE) must be worn by all personnel on site.
- Traffic management rules are in place and must be followed. Pedestrians to utilise walkways.
- No drugs or alcohol to be brought in or consumed on site. Forth Ports reserve the right to undertake random testing of personnel in line with Forth Ports standing operating procedures. Anyone found under the influence will be disciplined and removed from site immediately.
- Site must be kept tidy. Recycling and general waste bins should be used.
- The use of mobile phones is not permitted on this site, except within the site offices and canteen or prior permission from the site Project Manager.
- This is a no smoking site. Designated smoking areas are to be used.
- Do not interfere with and/or remove any signage, fencing, habitats/dust screens without permission.
- Do not interfere with existing utilities (gas, water or electric) services which may become exposed during construction. Report to site management in the first instance of exposed utilities lines.
- Do not access or interfere with scaffolding or access equipment unless suitably trained.
- Only qualified persons are permitted to use the plant and equipment on the site. Plant operators are to be approved by project team management prior to use of equipment on site.
- No work activities will be permitted to commence until a suitable risk assessment and method statement has been submitted to (and agreed with) the principal contractor.
- Restricted areas and barriers must be respected. No access without approval from site management.
- All personnel must fully understand emergency procedures and routes.